



12.12.2016. DAY I

9:30-10:00	Registration of participants	
Part I-Opening and welcome note		
10:00-10:30	Welcome speeches	Project coordinator, Representative of the Rectorate of University of Belgrade, Representative of the Ministry of Education, Science and Technological Development, Representative of National Erasmus Plus Office
10:30-11:00	Project presentation	Representative of University of Belgrade, Representative of University of Kragujevac
Part II-Short presentation of all partnering institutions		
11:00-12:00	University of Belgrade	Representative of the University of Belgrade
	University of Kragujevac	Representative of the University of Kragujevac
	University of Novi Sad	Representative of the University of Novi Sad
	University of Niš	Representative of the University of Niš
	State University of Novi Pazar	Representative of State University of Novi Pazar
	Singidunum University	Representative of the Singidunum University
12:00-12:30	Coffee break	
12:30-14:10	University of Twente	Representative of the University of Twente
	University of Rijeka	Representative of the University of Rijeka
	University of Torino	Representative of the University of Torino
	Universidad Politecnica de Valencia	Representative of the Universidad Politecnica de Valencia
	National Council of Higher Education	Representative of National Council of Higher Education



	Statistical Office of the Republic of Serbia	Representative of Statistical Office of the Republic of Serbia
	National Employment Service of the Republic of Serbia	Representative of National Employment Service of the Republic of Serbia
	Conference of Academies for Applied Studies in Serbia	Representative of Conference of Academies for Applied Studies in Serbia
	Center for Promotion of Science	Representative of Center for Promotion of Science
	Ministry of Education, Science and Technological Development	Representative of the Ministry of Education, Science and Technological Development
14:10-15:30	Lunch break	
	Part III-Work Packages presentation session	
15:30-16:40	WP1 Presentation	Representative of the State University of Novi Pazar
	WP2 Presentation	Representative of the University of Niš
	WP3 Presentation	Representative of the University of Novi Sad
	WP4 Presentation	Representative of National Council for Higher Education
	WP5 Presentation	Representative of the University of Kragujevac
	WP6 Presentation	Representative of the Ministry of Education, Science and Technological Development
	WP7 Presentation	Representative of the University of Belgrade
16:40-17:00	Discussion	



13.12.2016. DAY II

9:30-10:00	Registration of participants	
	Part I-Forming of management structures, provisions of Grant Agreement, Detailed distribution of work	
10:00-10:15	Forming of management structures (Steering Committee, Project Support Team, Quality Assurance Team)	Representative of the Project Coordinator
10:15-10:30	Grant Agreement and Partnership Agreement	Representative of the Project Coordinator
10:30-10:45	Distribution of work (WP leaders, task leaders, participants)	Representative of the Project Coordinator
10:45-11:00	Discussion	
11:00-11:30	Coffee break	
11:30-12:30	Management and collaborative software tool (Trello Platform), Internet presentation of the Project	Representative of the University of Kragujevac
12:30-13:00	Financial and Administrative aspects of reporting	Representative of the Rectorate of University of Belgrade
13:00-13:30	Action plan for the next six months	Representative of University of Belgrade
13:30-14:00	Discussion and closing the meeting	All participants